

DRLC LTS Direct Debit Authority Agreement
OUR DETAILS I Please complete using BLOCK LETTERS with a black or blue ball point pen only
Business: Randwick City Council ABN/ACN: 77 362 844 121 RWX GEN 36887
Parent / Guardian: Mobile:
Address:
Email:
TUDENT DETAILS
First Name: Surname:
D.O.B: Gender:
ledical Conditions:
DIRECT DEBIT AUTHORITY AGREEMENT
Direct Debit Authority Agreement
eisure Centre. I/we request and authorise Des Renford Leisure Centre, until further notice, to arrange payment of my account/s as per details elow, by debiting my savings/cheque/credit card account as described in this form. This authorisation is only valid if the original form is correctly lled in and received by Des Renford Leisure Centre. I acknowledge that Des Renford Leisure Centre may terminate this request at any time by ritten or verbal notice and I must adopt an alternative method of payment. Please ensure that your chosen account has Direct Debit facilities vailable by checking with your banking institution prior to lodging this authorisation with Des Renford Leisure Centre.
DIRECT DEBIT ARRANGEMENT Including payment details and associated fees/charges detailed below and/or the total amount billed for the specific period for this and any other subsequent agreements or amendments between me/us and the Business and/or Ezidebit.
Fortnightly Debit amount: \$ commencing on: / / /
lease sign here to acknowledge that you have read and agreed to the terms and conditions overleaf. lease note that council set its fees and charges annually. Direct debit fees will increase accordingly on or after 1 July each financial year.
Date:
PAYMENT OPTION 1 – Bank or Credit Union account details
Account name (please print) (given name and surname)
inancial Institution Financial Institution Branch Dease print) (Please print)
3SB Account number
Customer Signature (If joint account both signatures are required) Date
We authorise and request Ezidebit Australia Pty Ltd ACN 096 902 813 (User ID 165969) to debit my/our account at the Financial Institution identified above through the Bulk Electronic Clearing stem (BECS) in accordance with the Debit Arrangement stated above and this Direct Debit Request and as per the DRLC LTS Direct Debit Authority Agreement
PAYMENT OPTION 2 – Credit Card details
PAYMENT OPTION 2 – Credit Card details

By signing this form, I/We authorise Ezidebit Australia, acting on behalf of the Business, to debit payments from my specified Credit Card above, and I/We acknowledge that Ezidebit Australia will appear as the merchant on my credit card statement. Furthermore, I/we agree to reimburse and indemnify Ezidebit Australia for any successful claims made by the Card Holder through their financial institution against Ezidebit.



# DRLC LTS Direct Debit Authority Agreement

## 1. Debiting your account

- 1.1 By signing the Direct Debit Authority (DDA), you have authorised the Des Renford Leisure Centre (DRLC) to arrange for funds to be debited from your nominated financial institution.
- 1.2 DRLC will only arrange for funds to be debited by Ezi-debit Australia from your nominated bank account or credit card as authorised in the direct debit authority.
- 1.3 Regular debits will occur fortnightly commencing on day of enrolment, and then on a Monday on a fortnightly basis. If your enrolment day is a Saturday or Sunday the payment will occur on the next business day and continue until you have provided notice to cancel the agreement in writing.

### 2. Suspensions (holds)

- 2.1 You may request a planned absence/suspension on your account and during that time debits will be paused on your DDA agreement.
- 2.2 A planned absence /suspension must be requested in advance by emailing drlc@randwick.nsw.gov.au or by completing a planned absence/suspension form at DRLC.
- 2.3 During a planned absence/suspension period no access is permitted to DRLC for your DDA service.
- 2.4 The total of all planned absence/suspensions must not exceed four (4) weeks each year.
- 2.5 An automatic pause will be added over the 4-week break over the Christmas and New Year Period.
- 2.6 No make-up lessons or credits will be given for missed lessons. If your child is unwell and misses a lesson, and you have submitted a medical certificate to DRLC then a credit will be considered.

### 3. Changes by us

- 3.1 DRLC may change or cancel the terms of this agreement at any time by giving at least fourteen (14) days written notice.
- 3.2 DRLC may cancel your agreement at any time if your payment has been dishonoured by your financial institution or credit card provider, in which case you must organise an alternate payment method with DRLC and pay any back monies owed.

### 4. Changes by you

4.1 Subject to these terms and conditions, you may alter, defer or cancel your payment by emailing drlc@randwick.nsw.gov.au or by completing the appropriate paperwork at DRLC.

#### 5. Your obligation

- 5.1 It is your responsibility to ensure your nominated account or card can accept direct debits and is valid and the details are accurate.
  - Please note, that direct debit through BECS is not available on all accounts.
- 5.2 It is your responsibility to ensure that there are sufficient available funds in your nominated account or card to meet your payment on the due date.
- 5.3 It is your responsibility to advise DRLC if your nominated account or card is transferred, closed or the details have change.
- 5.4 It is your responsibility to arrange a suitable alternative payment method if your direct debit payment ends for any reason.
- 5.5 All account holders of the nominated financial account used for this agreement must sign the Direct Debit Authority Agreement form.
- 5.6 You may incur charges by your financial institution or credit card provider for a dishonoured payment due to insufficient funds in your account or credit card. Additionally, Ezidebit Australia may also charge a fee for a dishonoured payment. Please acknowledge this obligation by initialling and dating below.

Initials / / Date

# 6. Dispute

6.1 If you believe there has been an error in us debiting your nominated account or credit card you should notify DRLC by emailing drlc@randwick.nsw.gov.au or by completing an account query form at DRLC.

# 7. Confidentiality

7.1 DRLC will keep all information relating to your personal and financial information confidential. DRLC will make reasonable efforts to keep all information that we hold secure and to ensure that any of our employees or agents who have access to your information do not make any unauthorised use, modification, reproduction or disclose any of that information.